



March 27, 2013

Marlene H. Dortch, Secretary  
Federal Communications Commission  
Office of the Secretary  
445 12th Street, SW  
Washington, DC 20554

Re: Appeal of Form 471 deadline  
MORAVIAN ACADEMY  
Contact: John Weber  
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Bethlehem, PA 18018  
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Billed Entity Number: 195091  
Form 471 Application Number: 932874

Dear Ms. Dortch,

I am writing to respectfully appeal the out-of-window approval of Moravian Academy's form 471 for the 2013 year.

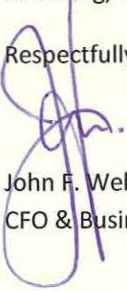
Form 470 was filed on February 27, 2013 after the due date, prohibiting my timely completion of form 471 by today's date, March 14, 2013. I respectfully request that form 471 application number 932874, filed today on March 27 and be accepted for funding in the 2013-2014 school year.

In order to make the best use of our E-rate funding for program purposes, Moravian Academy does not hire an E-rate consultant to prepare our application forms. I have assumed the duties of navigating the process myself as we do not have staff specifically tasked with this responsibility. Unfortunately, my responsibilities in the other areas of finance and administration precluded me from meeting this important deadline.

The funding request of \$39,442 for our 2013-2014 school year represents a substantial expense and is extremely important to our School.

In closing, thank you for your consideration of our request.

Respectfully submitted,

  
John F. Weber  
CFO & Business Manager

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